# Minfos Dispensary Essentials learning pathway checklist

## Track your progress on the checklist as you move through each of the topics in the Dispensary Essentials learning pathway.

| **Topic** | **Completed** |
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| 1. [Getting started](https://help.minfos.com.au/en/support/solutions/articles/51000148984)* Add a pharmacist
* Add a prescriber record for S3/Continued Dispensing
* Add a salesperson
* Navigate to the Minfos Dispense Form
 |[ ]
| 2. [Minfos Dispense Form overview](https://help.minfos.com.au/en/support/solutions/articles/51000152361)* Launch the Minfos Dispense Form
* Navigate through the form
* Understand each of the fields
 |[ ]
| 3. [Customer management](https://help.minfos.com.au/en/support/solutions/articles/51000154524)* Select a customer
* Add a customer
* Edit a customer
* Identify/add scripts on file customers
* Add customer notes
* View and update allergies
 |[ ]
| 4. [Dispense paper prescriptions](https://help.minfos.com.au/en/support/solutions/articles/51000156300)* Follow dispense workflow
 |[ ]
| 5. [Dispense ePrescriptions](https://help.minfos.com.au/en/support/solutions/articles/51000156531)* Dispense from electronic or paper tokens
* Dispense from the Minfos eQueue
* Dispense from Active Script List
 |[ ]
| 6. [Dispense other script types](https://help.minfos.com.au/en/support/solutions/articles/51000157722)* Repatriation Authority scripts
* Continued Dispensing
* Doctors Bag scripts
* Extemporaneous or Compounded scripts
* Scripts for non-prescription only products
 |[ ]
| 7. [Managing Owing scripts](https://help.minfos.com.au/en/support/solutions/articles/51000160724)* Supply medication as owing
* Receive or mark off owing prescriptions
 | [ ]  |
| 8. [Scan Check prescriptions](https://help.minfos.com.au/en/support/solutions/articles/51000160249)* Pharmacist Check screen
* Handy keyboard shortcuts
 |[ ]
| 9. [Dispensary reports](https://help.minfos.com.au/en/support/solutions/articles/51000160280)* Uncollected scripts report
* Owing script report
* Drug usage report
 |[ ]