Minfos ePrescribing Readiness Checklist

Task	Completed
Ensure that dispensing ePrescriptions is legislated in your state and territory and the software meets relevant conformance requirements.	
Ensure internet connection is reliable.	
Review hardware Ensure your hardware meets Minfos requirements. Please see the Minfos System Requirements for further information. • If you forward/direct dispense, your dispense terminals will require 2d barcode scanners enabled to scan QR codes. • If you collect scripts via a 'scripts in' counter or similar, you will require access to Minfos software, a docket or A4 printer and 2d barcode scanners enabled to scan QR codes. • Ensure your docket printers have the **Epson Advance Printer Driver** installed.	
Review relevant Minfos Help Centre folders, articles and FAQs; • Scripts In • Dispense from the eQueue • Dispense an eScript – Overview • Dispense an eScript • eScript FAQ's/Troubleshooting • Pharmacist Maintenance • Pharmacist Check screen • Perform a Scan Check	

Ensure your pharmacy has a HPI-O (Healthcare Provider Identifier for Organisation).
 	
• If you **are** connected to My Health Record, no further action is required.
• If you **are not** currently connected to My Health Record, you will need to:
 	
  1. Set up a PRODA (Provider Digital Access) account.
  2. Register your Organisation, and request a HPI-O number through PRODA (please click here for instructions).
 	
Once you receive your HPI-O number, please contact Minfos Support and we will enable HI (Health Identifier) Services.	

Ensure all of your pharmacist's have a compliant password.	
Update the default Supervisor password. Click here for instructions.	
Enable the enhanced eScript drug-matching configuration. Click here for instructions.	