



Release Notes

Minfos Version 5.4.1

Contents

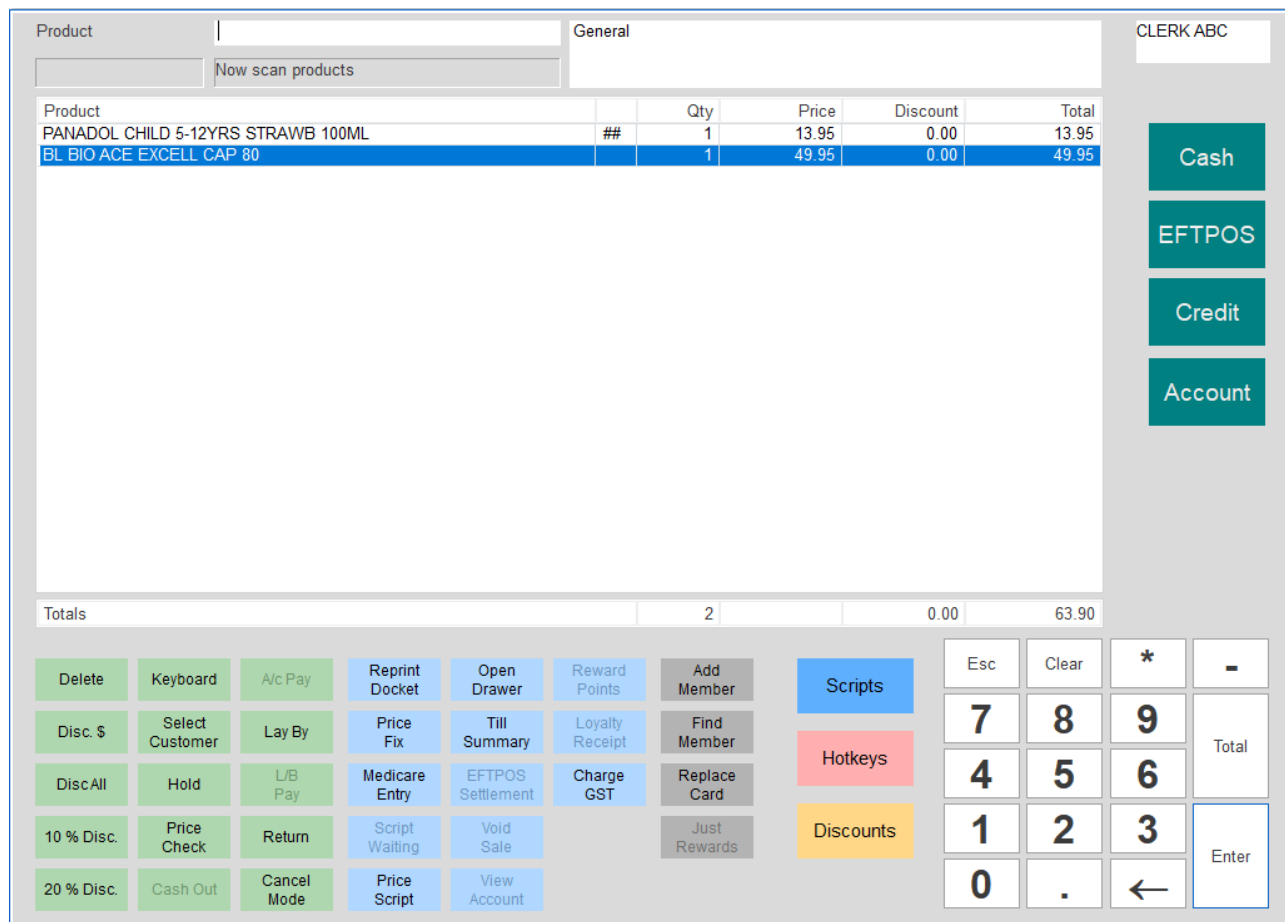
Enhancements	3
New look Minfos Till	3
Switching over to the new Till	4
Some key differences in the new Till	4
Recalling a script in the Till and using the '.' search functionality	4
Departments is now renamed Hotkeys	4
Hotkey Configuration	5
Reportable Discounts	6
Till	6
Default focus has been improved when paying an account	6
Promotion Discount entry in the Till is now locked	6
New Advanced Search - Till	7
Customers	8
New Customer Enquiry window	8
Key Features	9
The State field in Customer Maintenance is now a dropdown box	11
Dispense	11
Scan Check at any time	11
Stock Manager	12
Auto Stock Flagging is now captured in the Product Audit Reports	12
Exclude promotion products from your Product Gross Profit Report	13
Order Maintenance: Total number of items are now displayed in an order	13
Product icons are now displayed in Order Maintenance	14
New Advanced Search - Product Maintenance	15
Tax Invoices can now be printed from the Transfer Maintenance window	16
Multi-Store	17
Centrally control Product addition	17
Improved export options for Head Office promotions	17
Centrally Control KVI Products	19

Update Manager	20
The Publications tab in Update Manager now has a scroll bar.....	20
My Health Record	21
Promotions	22
A selected promotion now remains in focus within the Promotion Maintenance windows	22
Product Stockcard access is now available in Promotion Maintenance.....	23
Documentation.....	23
Improved access to the Knowledge Base from Minfos.....	23
Improved error detection and messaging between the server and workstations.....	24
Interface	24
Launch Pad - Minfos ID is now displayed on the Launch Pad.....	24
Resolved Issues	25
Dispense.....	25
Multi-Store.....	25
Stock Manager	25
Reports.....	25
Ordering	25

Enhancements

New look Minfos Till

With a fresh new look and streamlined workflow, we're sure you will be pleased with this highly requested enhancement to Minfos.



The screenshot displays the Minfos Till interface. At the top, there's a 'Product' field and a 'General' section. Below this is a table with columns: Product, Qty, Price, Discount, and Total. The table lists two items: 'PANADOL CHILD 5-12YRS STRAWB 100ML' and 'BL BIO ACE EXCELL CAP 80'. To the right of the table is a 'CLERK ABC' label. Below the table is a 'Totals' section showing a quantity of 2, a discount of 0.00, and a total of 63.90. On the right side, there are four buttons: 'Cash', 'EFTPOS', 'Credit', and 'Account'. At the bottom, there is a large keypad with various transaction options like 'Delete', 'Keyboard', 'A/c Pay', 'Reprint Docket', 'Open Drawer', 'Reward Points', 'Add Member', 'Disc. \$', 'Select Customer', 'Lay By', 'Price Fix', 'Till Summary', 'Loyalty Receipt', 'Find Member', 'DiscAll', 'Hold', 'L/B Pay', 'Medicare Entry', 'EFTPOS Settlement', 'Charge GST', 'Replace Card', '10 % Disc.', 'Price Check', 'Return', 'Script Waiting', 'Void Sale', 'Just Rewards', '20 % Disc.', 'Cash Out', 'Cancel Mode', 'Price Script', 'View Account', 'Scripts', 'Hotkeys', 'Discounts', 'Esc', 'Clear', '*', '-', '7', '8', '9', '4', '5', '6', '1', '2', '3', '0', '.', '←', 'Total', and 'Enter'.

Product	Qty	Price	Discount	Total
PANADOL CHILD 5-12YRS STRAWB 100ML	1	13.95	0.00	13.95
BL BIO ACE EXCELL CAP 80	1	49.95	0.00	49.95

Totals		Qty	Discount	Total
		2	0.00	63.90

Key features:

- Easy access to commonly used functions from the main screen without having to navigate through multiple tabs.
- Always displays the tender types for easy sales.
- Displays more products in the sales basket.

Switching over to the new Till

Regardless of your current Till setting, you will be automatically switched to the new Till when you update to Minfos 5.4.1. If you are using a lower screen resolution, you will need to use a minimum resolution of 1024 x 768 to correctly display the new Till.

For information on setting your screen resolution, please read [Adjusting your screen resolution](#).

If you interested in upgrading your monitors, please refer to the [Minfos System Requirements](#).

Some key differences in the new Till

Recalling a script in the Till and using the '.' search functionality

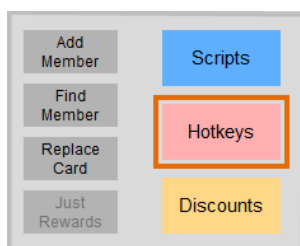
Minfos now searches on first name and surname basis.

For example:

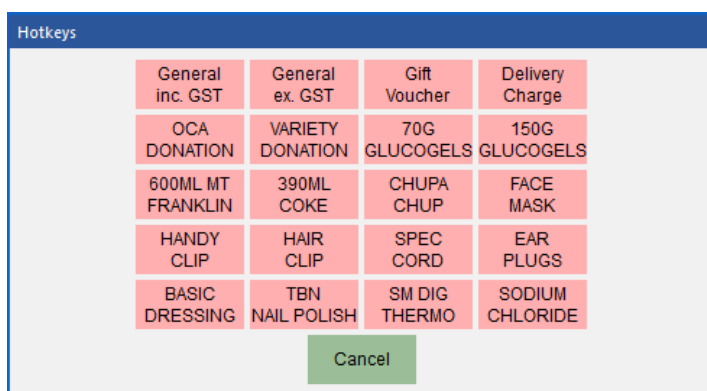
- A script is dispensed for John Williams
- Another script is dispensed for William Johnson
- When I enter '.John' at the Till
- Then both John Williams & William Johnson will be displayed in the search results

Departments is now renamed Hotkeys

1. Click the **Hotkeys** button.



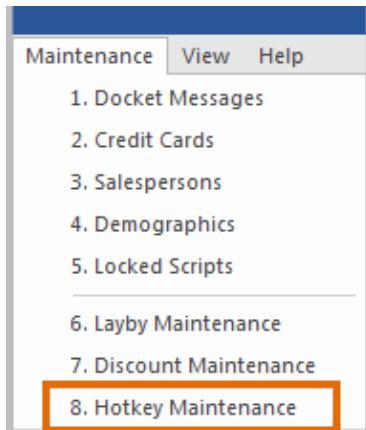
The **Hotkeys** window is displayed.



Hotkey Configuration

Configuration of Hotkeys has been moved from within the Till to the **Maintenance** menu.

1. In the **Till** module, click the **Maintenance** menu and select **8. Hotkey Maintenance**.

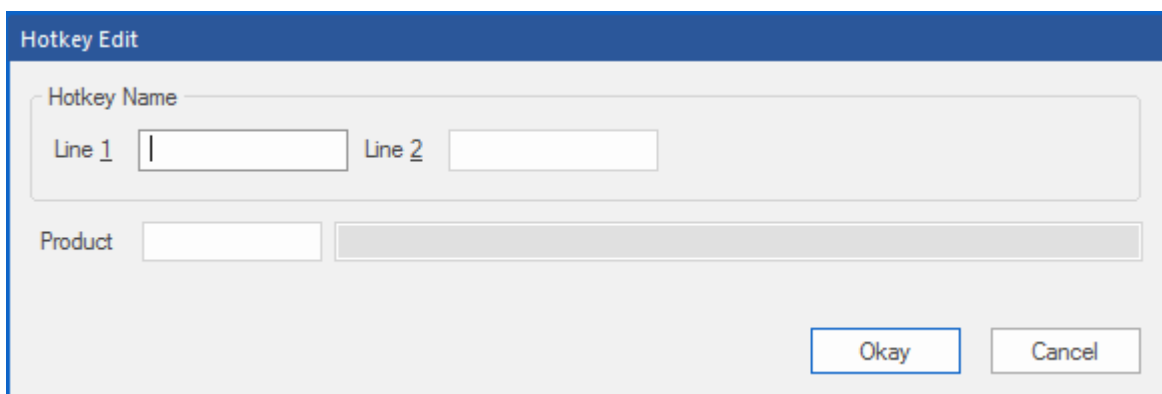


The **Hotkey Maintenance** window is displayed.

ID	1st Line	2nd Line	Number	
1	General	inc. GST	300	<input type="button" value="Add"/> <input type="button" value="Change"/> <input type="button" value="Delete"/>
2	General	ex. GST	301	
3	Gift	Voucher	843754	
4	Delivery	Charge	843753	
5	OCA	DONATION	843737	

2. Click the **Add** button to add a new Hotkey.

The **Hotkey Edit** window is displayed.

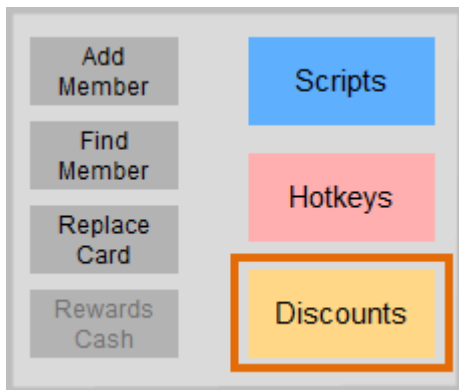


The screenshot shows a 'Hotkey Edit' dialog box. It contains a 'Hotkey Name' label above a large text input field. Below this, there are two smaller text input fields labeled 'Line 1' and 'Line 2'. Underneath these is a 'Product' label followed by a text input field and a search bar. At the bottom right, there are 'Okay' and 'Cancel' buttons.

3. Enter the text for the new Hotkey into the **Line 1** and **Line 2** fields. This will be the text displayed in the Till.
4. The **Product** field allows you to search for the product you wish to attach to the Hotkey for easy recall in the Till.
5. Select **Okay** to save.
6. Once the details are saved the new Hotkey will be available by selecting the **Hotkey** button in the Till.

Reportable Discounts

Reportable Discounts have been moved out of the Hotkey window and are now accessible by clicking the new **Discounts** button.



Till

Default focus has been improved when paying an account

When the **A/C Pay** or **Lay by Pay** Till buttons are selected, the default focus in the **Customer Account Payment** window is now in the **Change Customer** field.

If the customer is already pre-selected in the Till then the **Customer Account Payment** window will continue to pre-populate with the selected customer's information.

Promotion Discount entry in the Till is now locked

The promotion detail entry in the Till can no longer be deleted, preventing accidental selling of products at their retail price instead of the promotional price.

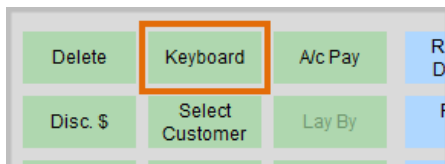
Product		General				ALI
Promotion	Now scan products					
Product		Qty	Price	Discount	Total	
PANADOL CHILD DRPS F/DSF SYR C/F 20ML	P	1	7.50	0.00	7.50	
Set sales price	##	1	0.00	0.51	-0.51	
						Cash
						EFTPOS

New Advanced Search - Till

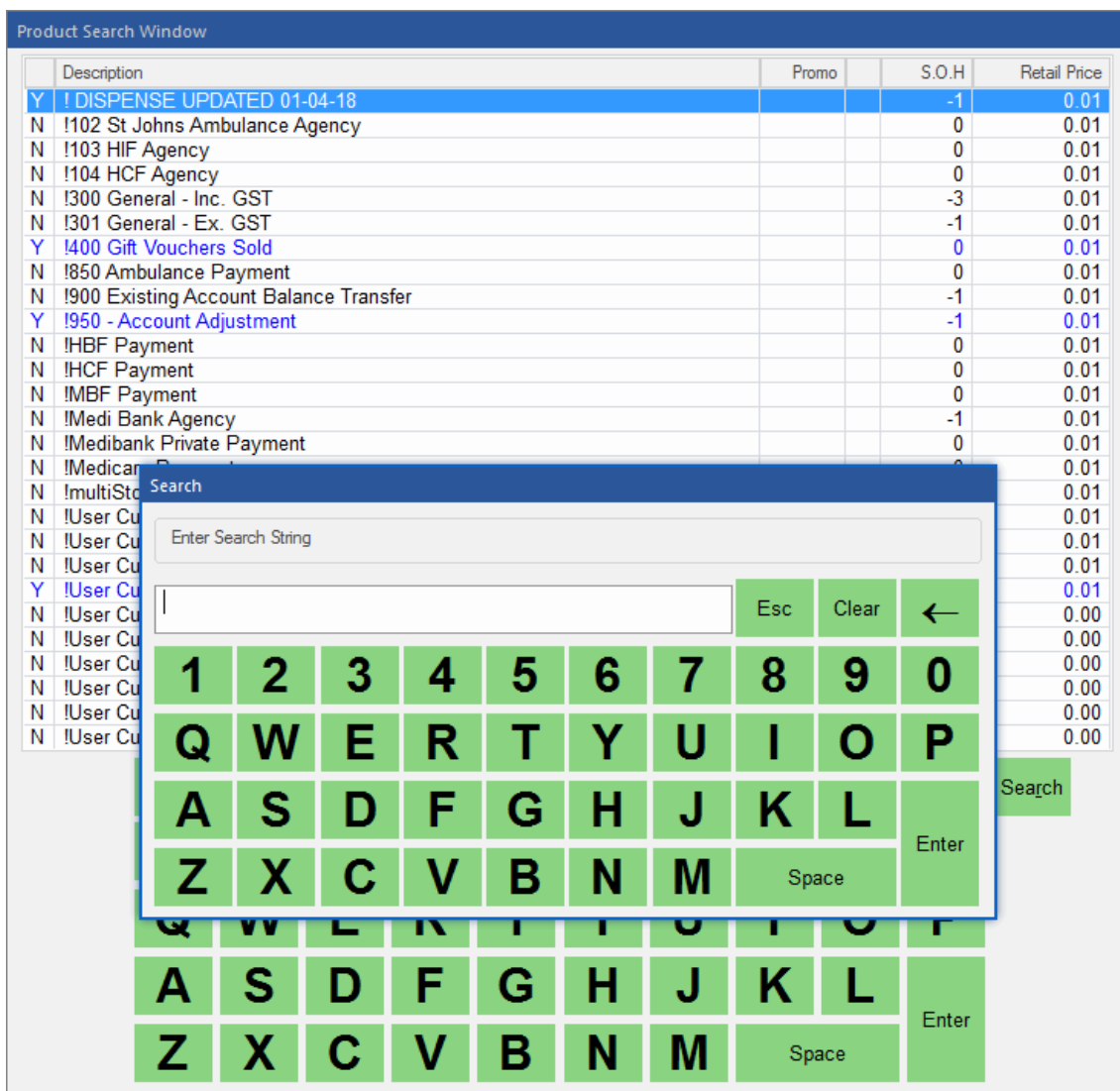
The **Full Screen** mode no longer has to be opened when performing an **Advanced Search** from the Till.

To perform an **Advanced Search** from the Till:

1. Click the **Keyboard** button.



2. From the displayed **Product Search** window use the shortcut **[Alt+R]** to launch the **Search** window.



Customers

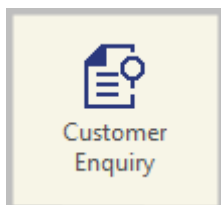
New Customer Enquiry window

The new **Customer Enquiry** window combines the functionality of the **Customer Maintenance** and **Customer Accounts** windows with advanced filtering and reporting / export capabilities.

The screen can be helpful for displaying a group of customers who you may want to review their co-pay status or customers who are currently keeping the scripts on file in the pharmacy.

From **Customer Management**:

1. Click the **Customer Enquiry** icon.



Refer to the image below for the following features.

Customer Enquiry

From Customer: 38075 A'BECKETT, CAITLIN @ 122 Tone St, Facility: Select

To Customer: 64628 ZYTSEL, JACK @ 45 Domain Av

State: Select Postcode: Search by suburb Find

Prescriber: Search by facility name, ID or code

Current Status: Select Type: Select

Co-Pay Status: Select

1. Account 2. Email Statement 3. Linked to Account 4. Scripts on File 5. CTG 6. IHI 7. UCI 8. Customer Notes 9. Additional A/C Charges

	Cust No.	Customer	Address	Suburb	Postcode	Email Address
M E	38075	A'BECKETT, CAITLIN	122 Tone St,	CABBAGE TREE C...	3889	cait@domain.com.au
	75562	AALDERS, NATALIA	111 Anders St	WATSONIA MILIT...	3085	nat@sharedomain.com.au
M E	83044	AALDERS, PHILLIP	234 Bruford St	BYLANDS	3762	paad@westlink.com.au
	92277	Aalders, philip (wc)	543 Far St	MELBOURNE	3000	aald@domainwest.com.au
M E	72299	AALTONEN-STROUD, MEGHAN	11 Crown St	OUVEN	3490	meg@sign.com.au
	89367	AANENSEN, JEFFREY	34 George St	KERRIMUIR	3129	jeffaa@domainwest.com.au
M E	88211	AARONS, CLAIRE	12 Shelley St	MOOLAP	3221	claire4343@domain.com.au
	71584	AARONS, JOAN	13 Thomas Av	TOORONGA	3146	jaart@eftcos.com.au
M E	75896	ABADI, GORDON (KEITH)	11 Fiona St	KILMORE	3764	gord@connect2.com.au
	67623	ABANO, GEORGINA	23 Natlie Av	KEON PARK	3073	georab@eftcon.com.au
M E	5449	ABATE, THOMAS	56 Wendy St	CHARAM	3318	tomab@conn.com.au
	51703	ABBAS, ELPINIKI	56 Jeffery St	GUILDFORD	3451	elp@eftcos.com.au
R	77560	ABBAS, MARJORIE	23 Lincoln Av	CLAYTON	3168	margabb@connect2.com.au
M E	37587	ABBAS, PEDRAM	45 Abbott St	FLINDERS NAVAL...	3920	peddabb@eftconn.com.au
	84978	ABBAS, THI UT THO	56 Sarah Av	MUCKLEFORD SOUTH	3462	thiut@connway.com.au
M	43143	ABBASI, STEVEN	34 Paul St	BENAMBRA	3900	staab@eftcos.com.au
	75724	ABBATANGELO, SHELLEY	67 Smith Av	BUCKLAND	3740	shesbb@conn.com.au
M E	74825	ABBENHUIS, JEFFREY	89 Book St	MURRABT	3579	abbenjeff@eftcos.com.au
	41126	ABBENHUIS, MEGAN	67 Nithiya Av	IRYMPLE	3498	megab@eftcon.com.au
M	37531	ABBINETT, FIONA	23 Russell Wy	MID VALLEY	3840	fiona@eftcon.com.au
	5274	ABBINGA, CLAUDETTE	23 Paul St	MURTOA	3390	clauabin@connect2.com.au
M E	76949	ABBINGA, NATALIE	89 Squire St	BARWON HEADS	3227	natab@eftcos.com.au
	48624	ABBINGA, WENDY	54 White St	DIGGORA WEST	3561	wnda@connect.com.au
M E	80399	ABBOT, LINCOLN	88 Scott St	WAITCHIE	3544	linab@eftcos.com.au
	49064	ABBOTT, PAUL	34 Maitland St	TYABB	3913	pabbo@eftconn.com.au
M E	33636	ABBOTT, RUSSELL	58 Benjamin St	GRINGEGALGONA	3315	russtt@eftcon.com.au
	72426	ABBOTT, SILVANA	2 Alexander St	KINKUNA	3130	siltt@connect2.com.au
M E	86394	ABBOTT, STUART	66 Armstrong Av	BOOROOOLITE	3723	stuaab@eftcon.com.au
	34724	ABDEL-AZIZ, SARAH	88 Keven Av	NARINGAL	3277	sarab@conect2.com.au
M	78890	ABDEL-SATER, KATHRYN	78 Darwin St	DOOKIE	3646	kat@eftcos.com.au

Prev Next Change Find Merge Print Cancel

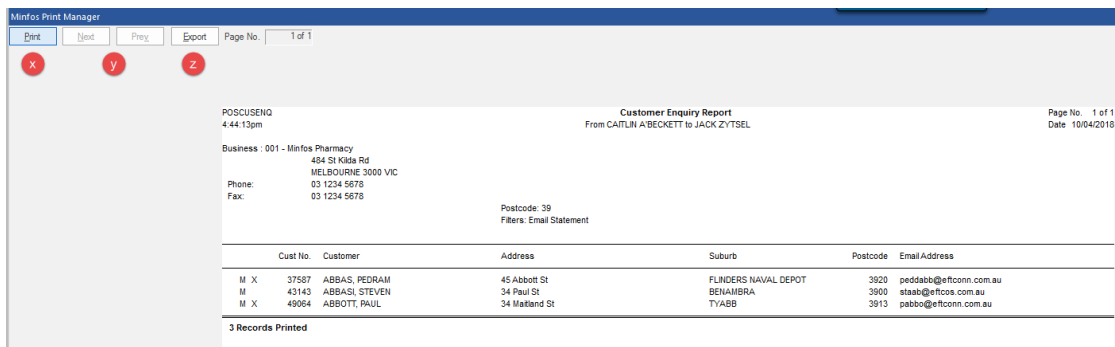
Key Features

- By default all customers are displayed.
- Using any of the text fields, dropdown boxes or checkboxes, filter your customers into a manageable list.
- The list is dynamically refreshed each time you **[Tab]** out of a filtering option. There is no need to refresh or click in and out of fields to generate the list.
- Gain quick access to the **Customer Edit** window by double clicking on a selected customer or clicking on the **Change** button.
- Filters can be quickly reset by pressing **[F2]**, returning to the default list of all customers.
- Easily export a filtered list to **Excel** or **PDF** for further use.

Filter your customers in the customer Enquiry Screen using any of the following options:

- Customer:** Enter the Customer Code or Surname.
- State:** Select a state from the dropdown box or leave the default of **Select** to display customers of all states.
- Suburb:** Enter the first few letters of a suburb to filter all customers with the text matching the beginning of their suburb. E.g. entering 'Fair' will return customers in 'Fairfield', 'Fairbourne' etc. To ensure the Suburb is an exact match after entering the first few letters, select the **Find** button next to the suburb field to select the correct suburb.
- Postcode:** Enter a post code to return all customers with that postcode. Partial postcodes such as '39' will return all customers with postcodes beginning with '39'.
- Facility:** Filter customers by Facility type such as a nursing homes, hospitals or third parties, or enter the name, ID or code of a particular facility to view a list of customers assigned to that facility.
- Prescriber:** Enter a Prescriber name, ID or code. If multiple prescribers match the entered name, a **Prescriber Search** window will allow you to select the correct prescriber.
- Status:** Filter customers by entitlement status, displaying all customers with a particular status e.g. concessional or repat.
- If a status of **Repat** is selected, you can then filter further by selecting the repat type e.g. white, gold or orange.
- Co-Pay Status:** Filter customers by a selected Co-Pay Status.
- Account:** Select this checkbox to display all customers with an account.
- Email Statement:** Select this checkbox will display customers who have their statements emailed to them.
- Linked to Account:** Select this checkbox to display customers who are linked to a master account. This master account number is then displayed in the **Linked To** column within the refined list.
- Scripts on File:** Select this checkbox to display customers who keep their scripts kept on file.
- CTG:** Select this checkbox to display all CTG customers.
- IHI:** Select this checkbox to display customers with an Individual Health Identifier.
- UCI:** Select this checkbox to display customers with a UCI.
- Customer Notes:** Select this checkbox to display customers with customer notes.

- r. **Additional A/C Charges:** Select this checkbox to display customers configured for additional account charges.
- s. **Next** and **Prev:** Click these buttons to navigate through the pages of displayed customers.
- t. **Change:** Click this button to open the **Customer Editing** window for the selected customer. Double clicking a customer will also display the Customer Editing window.
- u. **Find:** Click this button to search the within the current list of customers for a particular customer using their surname or customer number.
- v. **Merge:** Click this button to merge the records of two customers who may been duplicated.
- w. **Print:** Click this button to launch the print preview window.



Minfos Print Manager

Print Next Prev Export Page No. 1 of 1

POSCUSENQ 4:44:13pm

Customer Enquiry Report
From CAITLIN A BECKETT to JACK ZYTSEL

Page No. 1 of 1
Date 10/04/2018

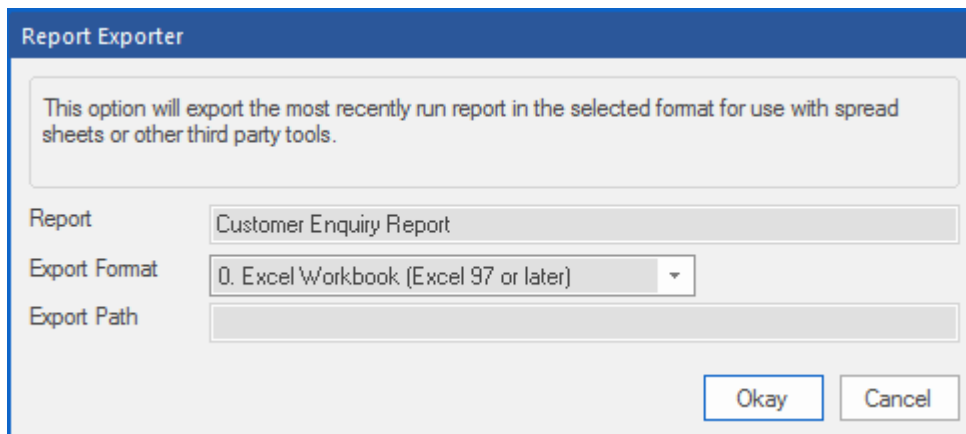
Business : 001 - Minfos Pharmacy
494 St Kilda Rd
MELBOURNE 3000 VIC
Phone: 03 1234 5678
Fax: 03 1234 5678

Postcode: 39
Filters: Email Statement

	Cust No.	Customer	Address	Suburb	Postcode	Email Address
M X	37587	ABBAS, PEDRAM	45 Abbott St	FLINDERS NAVAL DEPOT	3920	peddabb@eftconn.com.au
M	43143	ABBASI, STEVEN	34 Paul St	BENAMBRA	3900	staab@eftcos.com.au
M X	49064	ABBOTT, PAUL	34 Mattland St	TYABB	3913	pabbo@eftconn.com.au

3 Records Printed

- x. **Print:** Click this button to open the **Print dialog** window.
- y. **Next** and **Prev:** Click these buttons to navigate forward or backward through multiple pages of the report.
- z. **Export:** Click this button to open the **Report Exporter** dialog where the report can be exported in various formats such as **Excel** or **PDF**.



Report Exporter

This option will export the most recently run report in the selected format for use with spread sheets or other third party tools.

Report: Customer Enquiry Report

Export Format: 0. Excel Workbook (Excel 97 or later)

Export Path:

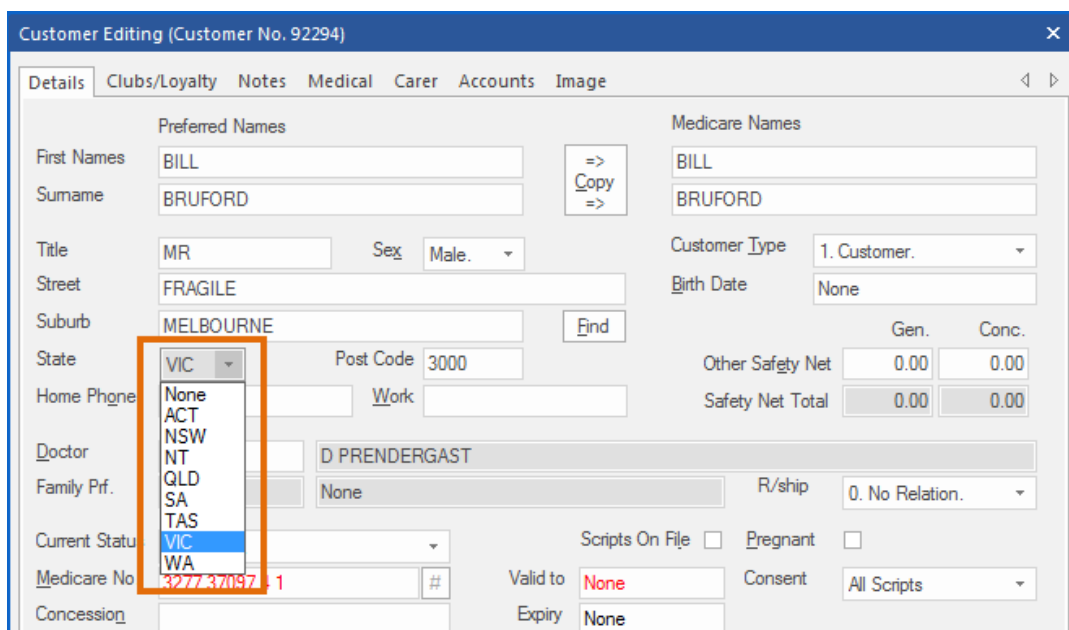
Okay Cancel

The State field in Customer Maintenance is now a dropdown box

The **State** field in **Customer Maintenance** has been changed from a free text field to a dropdown selection box.

When you update to the latest release we will validate the existing information and match it to the closest dropdown option. Where it can't be matched then the field will default to **None**.

If you want to check customers that this may have occurred to, launch the new **Customer Enquiry** window and using the **State** filter select **None** from the dropdown box. This will display any affected customers that you may need to address.



The screenshot shows the 'Customer Editing (Customer No. 92294)' window. The 'Details' tab is active. The 'State' field is highlighted with an orange box, and its dropdown menu is open, showing the following options: None, ACT, NSW, NT, QLD, SA, TAS, VIC (selected), and WA. The 'Preferred Names' section shows 'First Names' as 'BILL' and 'Surname' as 'BRUFORD'. The 'Medicare Names' section shows 'First Names' as 'BILL' and 'Surname' as 'BRUFORD'. The 'Customer Type' is '1. Customer.' and 'Birth Date' is 'None'. The 'Post Code' is '3000'. The 'Doctor' is 'D PRENDERGAST'. The 'Current Status' is 'VIC'. The 'Medicare No.' is '3277 37097 1'. The 'Concession' is empty. The 'Valid to' and 'Expiry' fields are both set to 'None'.

Dispense

Scan Check at any time

Scan checking can now be performed before or after the prescription has been sold.

Previously, a product could only be scan checked on the same day that the item was dispensed or if the item is still waiting at the Till to be sold.

Drugs scanned on a date other than the day they are dispensed, or after they are sold, will be included in the **Scan Check Report**.

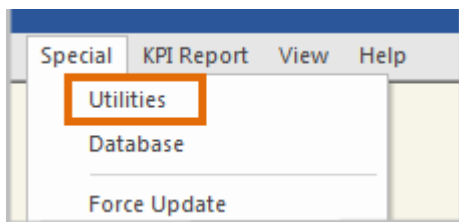
Stock Manager

Auto Stock Flagging is now captured in the Product Audit Reports

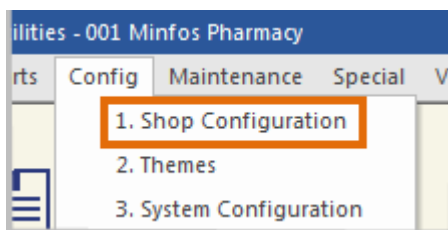
The **Auto Stock Flagging** checkbox has been moved to **Shop Configuration**, allowing the store to control this option.

From the **Minfos Launch Pad**:

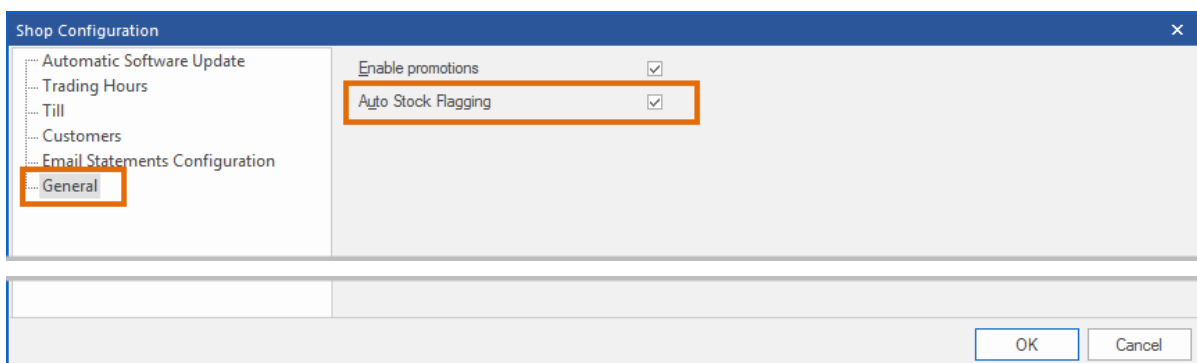
1. Click the **Special** menu and select **Utilities**.



2. From the **Utilities** window, click the **Config** menu and select **1. Shop Configuration**.



The **Shop Configuration** window is displayed.



Changes made to the stocked flag as a result of this configuration setting are displayed in each of the three Audit reports:

- Product
- Category
- Single Product

These changes are displayed as a **Change**, the same as a manual change to the **Stocked** flag in the product Stockcard. When a change to the Stocked flag is made through this behaviour, the source displayed in the audit reports will be identified as **Order Maint**.

Exclude promotion products from your Product Gross Profit Report

There is now an option to exclude current promotional items from the **Product Gross Profit Report** in **Stock Manager**, allowing Stock Controllers and Retail Managers to focus on products that are not intentionally on a temporary price reduction.

Product Gross Profit Report - 001 Minfos Pharmacy

This option prints products based on profitability criteria specified below. This report can be used to locate incorrect G.P.s.

Sorted by: Product

From: 347349 ! DISPENSE UPDATED 01-02-18

To: 1 ~Rounding

From G.P. %:

To G.P. %:

Stocked Only ☐ (Show products marked as stocked only.)

Exclude G.P. % ☐ (Show products not within the G.P. % range selected)

Exclude Disp ☐ (Exclude all dispensary products.)

Exclude products on promotion ☐ (Excludes all products on current promotions)

Okay Cancel

Order Maintenance: Total number of items are now displayed in an order

The total quantity of items in the order is now displayed in the **Order Edit** window. This may assist with invoice reconciliation or identifying possible discrepancies within an order.

Order Editing - 001 Minfos Pharmacy

Supplier: 06080 SYMBION PTY LTD Ext. Order Ref. Okay

Order Date: 05/02/2018 Delivery Date: 05/02/2018 Invoice No.: P123456 Cancel

Description: Sym Monthly P123456 Sgnt Edit

Sales Rep: Show Discount ☐

	Sup Code	Description	S.O.H	Qty	Unit	GST	Total
N D P M	257974	BTC-IRBESARTAN TAB 75MG 30	0	5	2.11	1.06	11.61
N D P M	28413110	DYNDOVAL TAB 5MG-5MG 30	0	1	5.18	0.52	5.70
N P M	4026398000	THROMBEXIN STOCKING THIGH LRG	0	10	17.95	17.95	197.45

Add Change Delete Sales Purchases Supplier

16 19.53 214.76

Product icons are now displayed in Order Maintenance

Product icons are now displayed in the **Order Editing** window consistent with **Product Maintenance**.

This allows you to easily view common attributes that may require review or change at the time of editing an order.

Order Editing - 001 Minfos Pharmacy

Supplier: 06080 SYMBION PTY LTD Ext. Order Ref. Invoice No. P123456

Order Date: 05/02/2018 Delivery Date: 05/02/2018

Description: Sym Monthly P123456

Sales Rep:

Buttons: Okay, Cancel, Sqrt, Edit, Show Discount ☐

Sup. Code	Description	S.O.H	Qty	Unit	GST	Total
257974	BTC-IRBESARTAN TAB 75MG 30	0	5	2.11	1.06	11.61
28413110	DYNDOVAL TAB 5MG-5MG 30	0	1	5.18	0.52	5.70
4026398000	THROMBEXIN STOCKING THIGH LRG	0	10	17.95	17.95	197.45

Legend: N, D, F, M, S, I, \$

Legend

Meaning of Icons

- N Product Not Stocked
- Y Product Stocked
- D Product is a Drug
- F Product records GST on purchases
- S Product records GST on sales
- M MNPV Available
- I Info Available
- \$ KVI Product

Meaning of Font Colours

- Not Stocked Item
- Stocked Item
- Item On Promotion
- Discontinued Item
- Not Received

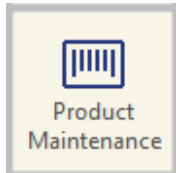
Buttons: Okay, Cancel

New Advanced Search - Product Maintenance

An **Advanced Search** option has been added to **Product Maintenance** allowing stock controllers to perform a 'contains search'.

From **Stock Manager**:

1. Click the **Product Maintenance** icon.



The **Product Maintenance** window is displayed.

Product Maintenance - 001 Minfos Pharmacy

Bar Code	Product	SOH	Retail Price	Unit Cost	
23473492	DISPENSE UPDATED 01-04-18	-1	0.01	0.00	Add
102	1102 St Johns Ambulance Agency	0	0.01	0.00	Change
103	1103 HIF Agency	0	0.01	0.00	Enquire
104	1104 HCF Agency	0	0.01	0.00	
300	1300 General - Inc. GST	-3	0.01	0.00	
9313312036713	1000 HOUR 216PC BLK NAIL PK-C671	0	18.95	11.48	End
9313312036720	1000 HOUR 216PC BLK NAIL PK-C672	0	18.95	11.48	
9313312036737	1000 HOUR 216PC BLK NAIL PK-C673	0	18.95	11.48	

Next Prev ☐ Stocked Only **1. Advanced Search** Cancel

2. Click the **Advanced Search** button or **[Alt +1]**.

From the displayed **Search** window, enter your search phrase.

Search

Enter search string.

cherry

Search Cancel

3. All products containing the search phrase 'cherry' are displayed.

Product Search

Description	Promo	S.O.H	Retail Price
N CHERRY BLOOM DELIGHTS SET 230G		0	9.99
N CHERRY MOON EDT SPRY 100ML		0	25.00
N CHILLAX DRINK 1LT CHERRY		0	17.46
N CHINA GLAZE SMMR DAY 714 CHERRY PIE		0	14.95
N DWD CATH K CHERRY B H/LTN 500ML		0	13.95
N DWD CATH K CHERRY B SOAP 100GW/DISH		0	14.95
N DWD CATH K CHERRY B WSH GLVES		0	8.95
N DWD CATH K CHERRY B DEOD SPRY 250ML		0	29.95

Prev Next Okay Cancel

- Select the desired product and click **Okay**. You are returned to the **Product Maintenance** window with the selected product highlighted at the top of the list.

Product Maintenance - 001 Minfos Pharmacy						
		Bar Code	Product	SOH	Retail Price	Unit Cost
N	P	9326407013346	CHERRY BLOOM DELIGHTS SET 230G	0	9.99	7.07
N	P	3457460004036	CHERRY MOON EDT SPRY 100ML	0	25.00	15.15
N	P	9313359100248	CHERUB 4 IN 1 FEEDING SET	0	17.95	12.18
N	P	9313359100392	CHERUB SOFTBITE SPOON	0	3.95	2.69

Tax Invoices can now be printed from the Transfer Maintenance window

Stock Controllers can now conveniently print a Tax Invoice from the Completed Transfers list in the **Transfer Maintenance** window. Previously, navigation to a separate print dialogue was required.

- In the **Transfer Maintenance** window, select the **Completed** checkbox to display only Completed Transfers.
- Click on a Completed Transfer to select, and click the **Print Invoice** button.

Transfer Maintenance - 001 Minfos Pharmacy

Trans No	Status	Customer Name	Description
2	Completed	Worker's Comp.	Case 0234
1	Completed	Worker's Comp.	

Add

Copy

Complete

Print Invoice

Next

Prev

Cancel

Completed ☒

The Tax Invoice is displayed. You can choose to **Print** or **Export** the invoice to various formats.

Minfos Pharmacy

A.B.N. 1234567890

Level 7, 737 Bourke St, Docklands
MELBOURNE VIC 3008
Ph. 03 1234 5678 Fax 03 1234 5678

Tax Invoice

Invoice No. 136

Invoice Date 08/05/18

Page No. 1

To :

Worker's Comp.

WA

Reference : Stock Transfer No. 2

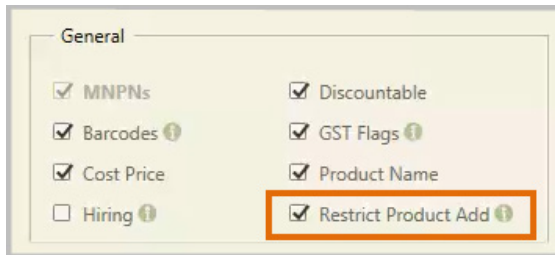
Qty	Product Description	Unit Cost	GST	Total
5	PANADEINE CAPLET 12 #DISC	0.01	0.01	0.06
1	THROMBEXIN STOCKING THIGH LRG	17.95	1.80	19.75

Multi-Store

Centrally control Product addition

Head office operators can now centrally control the ability of stores to locally add products.

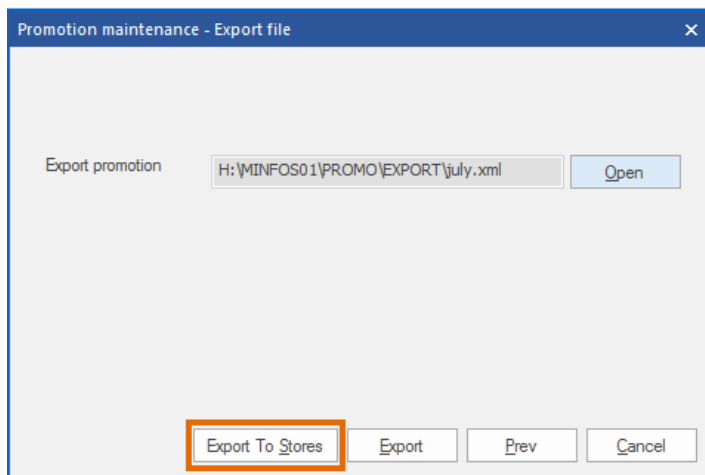
A new checkbox has been added to the **General** group box of the **Publications** tab which controls the availability of the **Product Add** and **Copy** buttons in **Product Maintenance** at the store.



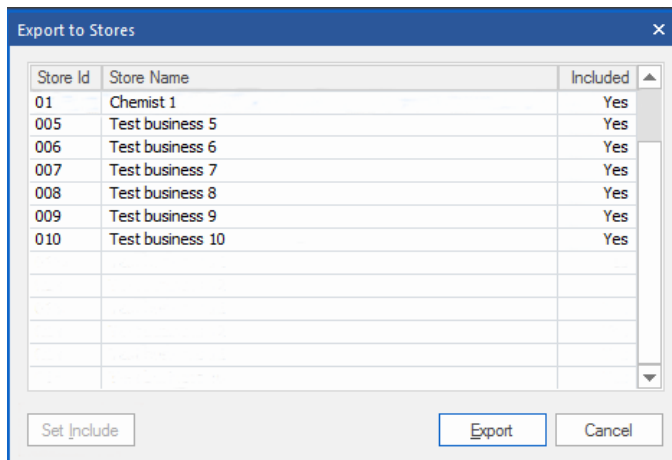
Improved export options for Head Office promotions

Head Office operators can now export a promotion to selected stores from the **Export** window.

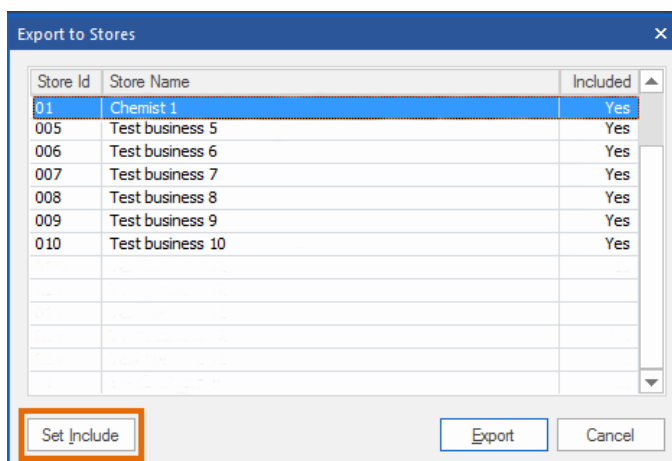
1. After selecting the promotion file, click the **Export to Stores** button.



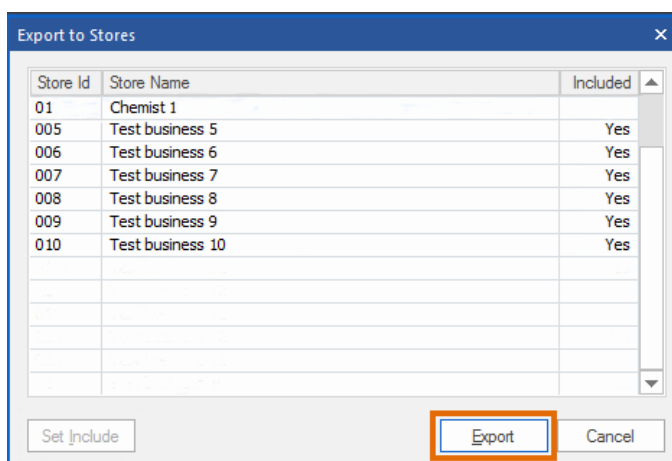
The **Export to Stores** window is displayed. By default, all stores are **Included**.



- To exclude a store from receiving a promotion, select it from the list and click the **Set Include** button. The **Set Include** button is a toggle button, e.g. clicking the button will include a store for export if it was not selected, or exclude a store for export if it was selected.

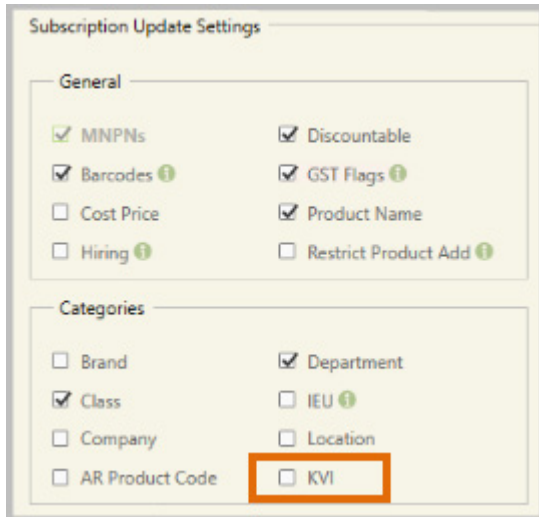


- Click the **Export** button to export the promotion to the **Included** stores.



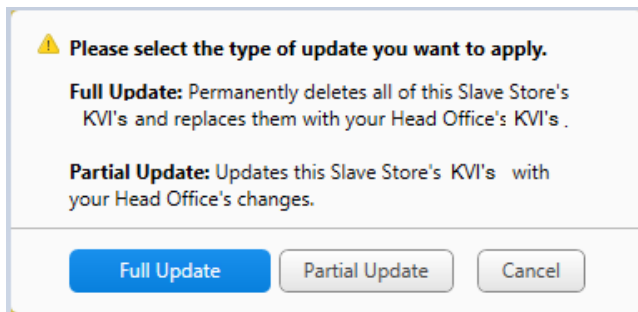
Centrally Control KVI Products

A new publication has been added, allowing Head Offices to publish KVIs to subscribed stores. This will eliminate the need for subscribed stores to manually import KVIs and maintain the KVI status of a product in the Stockcard.



The image shows a 'Subscription Update Settings' dialog box. It has two sections: 'General' and 'Categories'. In the 'General' section, there are checkboxes for 'MNPNs', 'Barcodes', 'Cost Price', 'Hiring', 'Discountable', 'GST Flags', 'Product Name', and 'Restrict Product Add'. In the 'Categories' section, there are checkboxes for 'Brand', 'Class', 'Company', 'AR Product Code', 'Department', 'IEU', 'Location', and 'KVI'. The 'KVI' checkbox is highlighted with an orange rectangle.

When this publication is selected, the Head Office operator has the option to apply a full or partial update.

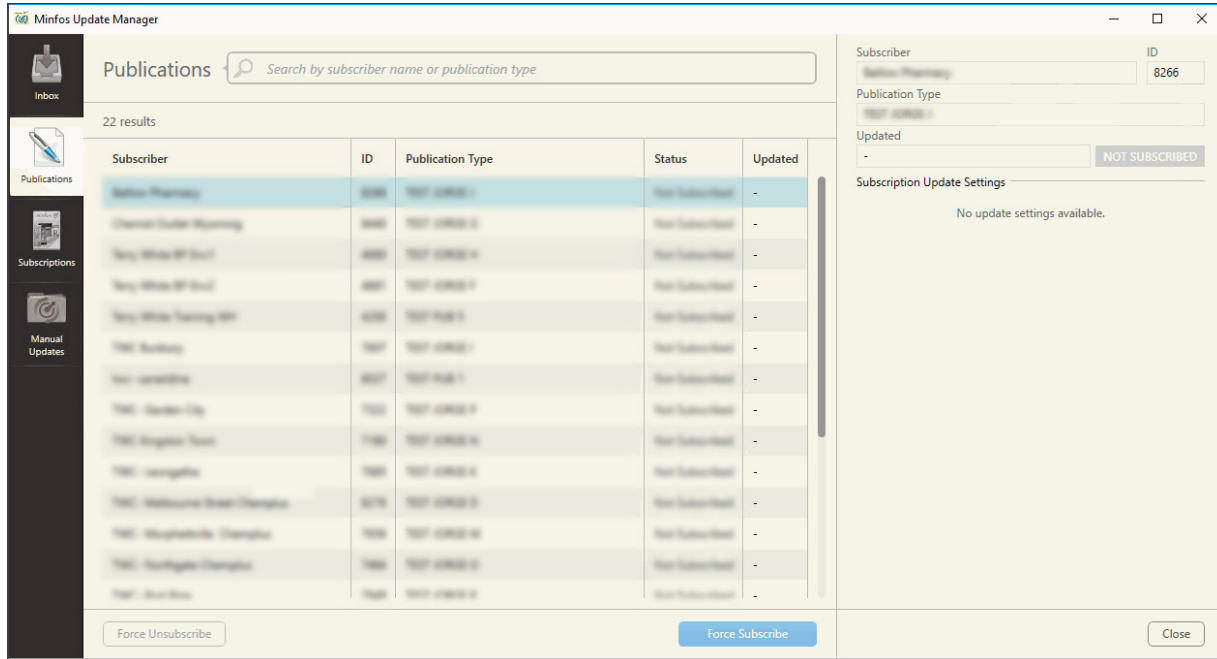


The image shows a dialog box titled 'Please select the type of update you want to apply.' It contains two options: 'Full Update' and 'Partial Update'. The 'Full Update' button is highlighted in blue. Below the buttons are 'Full Update', 'Partial Update', and 'Cancel' buttons.

Update Manager

The Publications tab in Update Manager now has a scroll bar

The **Publications** window in **Update Manager** now has a scroll bar to allow easy navigation through subscribers and their publication settings. This scroll bar will display when more than one page of subscribers are present.



The screenshot shows the Minfos Update Manager application window. The left sidebar contains icons for 'Inbox', 'Publications', 'Subscriptions', and 'Manual Updates'. The 'Publications' tab is selected, displaying a table with 22 results. The table has columns for 'Subscriber', 'ID', 'Publication Type', 'Status', and 'Updated'. A vertical scroll bar is visible on the right side of the table. The right panel shows details for the selected subscriber, including their ID (8266), publication type, and update status (NOT SUBSCRIBED). The 'Subscription Update Settings' section indicates that no update settings are available. At the bottom of the window, there are buttons for 'Force Unsubscribe', 'Force Subscribe', and 'Close'.

Subscriber	ID	Publication Type	Status	Updated
Bellini Pharmacy	8266	7007-00000-1	Not Subscribed	-
Chenier-Guider-Meyering	8440	7007-00000-10	Not Subscribed	-
Tracy White BP (Soc)	4880	7007-00000-14	Not Subscribed	-
Tracy White BP (Soc)	4881	7007-00000-15	Not Subscribed	-
Tracy White Training BP	4882	7007-00000-16	Not Subscribed	-
TMG Bourke	7007	7007-00000-1	Not Subscribed	-
TMG Carabelline	8007	7007-00000-1	Not Subscribed	-
TMG Garden City	7100	7007-00000-14	Not Subscribed	-
TMG Kingston Town	7100	7007-00000-16	Not Subscribed	-
TMG Lonsdale	7000	7007-00000-14	Not Subscribed	-
TMG Melbourne Road Chempion	8076	7007-00000-10	Not Subscribed	-
TMG Moughallabie Chempion	7000	7007-00000-14	Not Subscribed	-
TMG Northgate Chempion	7000	7007-00000-10	Not Subscribed	-
TMG South Hill	7000	7007-00000-14	Not Subscribed	-

My Health Record

Minfos has implemented an ongoing process to capture the AMT code of the drugs from NCTS. This code is made available to the stores via Dispense updates.

When a drug is dispensed for a customer who has a My Health Record, if an AMT code (either a CTPP or TPP code) is available against the drug, this code will be transmitted to the My Health Record as part of the dispense upload.

Glossary

- **AMT** - **Australian Medicines Terminology** provides a standards-based foundation to support electronic Medication Management activities such as prescribing and dispensing to ensure the accurate exchange of medicines information between systems, including the My Health Record system. AMT is part of SNOMED CT-AU (Australian edition of SNOMED CT)
- **SNOMED** - [SNOMED CT](#)
SNOMED Clinical Terms is a systematically organised, computer process-able collection of medical terms providing codes, terms, synonyms and definitions used in clinical documentation and reporting
- **NCTS** - [National Clinical Terminology Services](#)
The **National Clinical Terminology Service**, operated by the Australian Digital Health Agency, is responsible for managing, developing and distributing national clinical terminologies and related tools and services to support the digital health requirements of the Australian healthcare community.
- **TPP** - **Trade Product Pack** contains the product details - strength and pack size
e.g.: Amoxil 500 mg hard capsule, 20
- **CTPP** - **Containerised Trade Product Pack** contains the product details - strength, pack size and container type, e.g. Amoxil 500 mg hard capsule, 20, blister pack

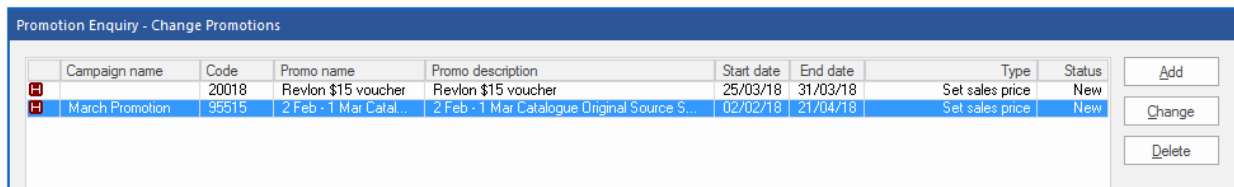
Promotions

A selected promotion now remains in focus within the Promotion Maintenance windows

A promotion, once selected, will remain in focus following an action, removing the need to find and re-select the promotion.

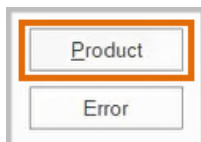
For example, add a new product to a current promotion.

1. Select the promotion.

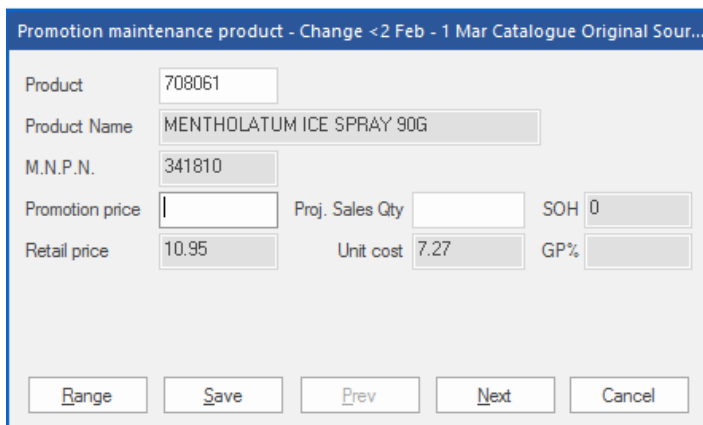


Campaign name	Code	Promo name	Promo description	Start date	End date	Type	Status
20018		Revlon \$15 voucher	Revlon \$15 voucher	25/03/18	31/03/18	Set sales price	New
March Promotion	95515	2 Feb - 1 Mar Catal...	2 Feb - 1 Mar Catalogue Original Source S...	02/02/18	21/04/18	Set sales price	New

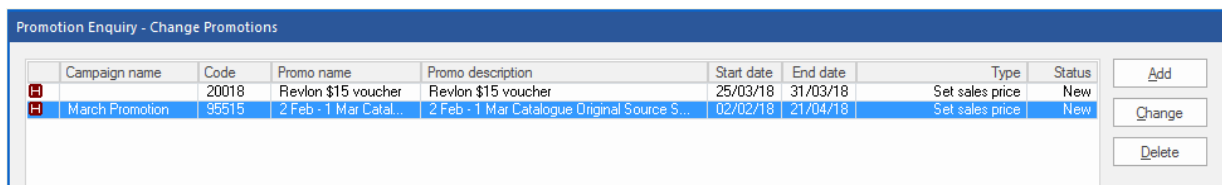
2. Click the **Product** button.



3. Add a product.



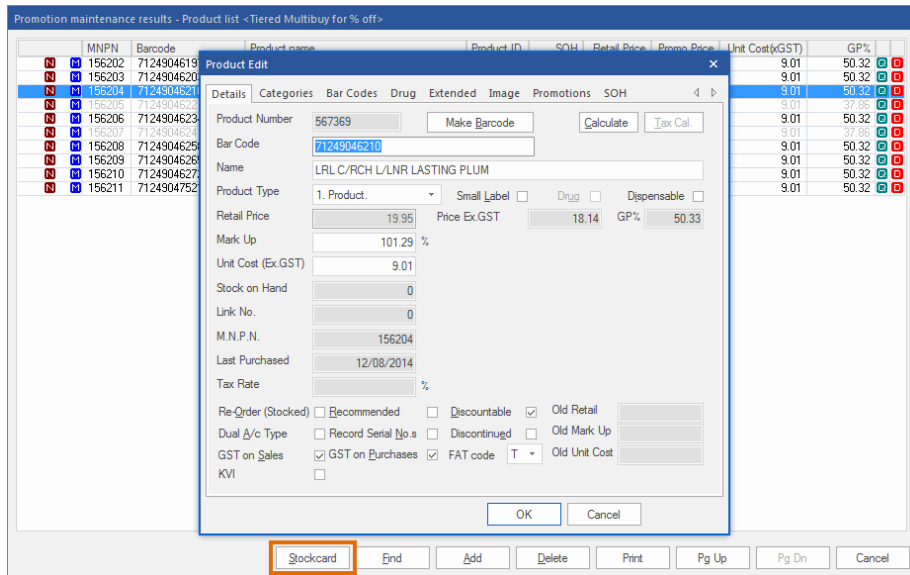
4. The promotion remains selected in the **Promotion Enquiry** window.



Campaign name	Code	Promo name	Promo description	Start date	End date	Type	Status
20018		Revlon \$15 voucher	Revlon \$15 voucher	25/03/18	31/03/18	Set sales price	New
March Promotion	95515	2 Feb - 1 Mar Catal...	2 Feb - 1 Mar Catalogue Original Source S...	02/02/18	21/04/18	Set sales price	New

Product Stockcard access is now available in Promotion Maintenance

Product Stockcards can now be conveniently accessed from product lists for **New**, **Current** and **Complete** promotions, enabling Stock Controllers to view and edit product attributes without having to navigate to another module.

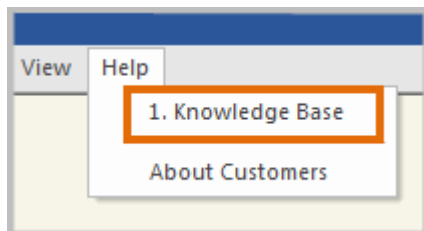


Documentation

Improved access to the Knowledge Base from Minfos

The **Minfos Knowledge Base** can now be conveniently accessed from Minfos in two ways:

1. Press the **[F1]** key.
- or
2. Click the **Help** menu and select **1. Knowledge Base**.



To log in, enter your **Minfos ID** and **password**. For easy future access, select the **Remember me** checkbox.

If you have forgotten your log in credentials, simply click the **reset your password here** link and follow the instructions in the email that is sent to your pharmacy's email address.

Note: It is important that Minfos has your current main store email address. If you reset your **Service Now** password and your supplied email address is not correct, you will not receive your new password.

Improved error detection and messaging between the server and workstations

We have improved the error detection in the communication channel between your Minfos server and workstations within your store.

As a result, a more meaningful set of messages will be displayed with the actual problem which will assist when contacting Minfos support or your hardware Vendor.

Interface

Launch Pad - Minfos ID is now displayed on the Launch Pad

The **Minfos ID** of the store is now displayed on the Launch Pad.



Resolved Issues

Dispense

- Removing the **Chart Date** now re-enables fields.
- Minfos now retains the **Special Price** when dispensing an under co-payment Regulation 25 script.

Multi-Store

- The discount applied to the retail price of a product on promotion no longer displays in the **Discount** column in Multi-store Head Office sales reports. They are now reflected in the total sales and on the GP% as per standard Minfos reporting.

Stock Manager

- A performance issue when launching Minfos **Transfers** has been resolved.

Reports

- The **Gross Profit %** in the **Promotion Sales Report** is now displayed as a percentage.
- The **Product Gross Profit Report** now correctly reports on items on promotion.

Ordering

- Order Templates now uses the correct **Order Date**.



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Together we can